

General fund revenue budget - service budget outturn position 2018/19

Key

"(-)" figure denotes a budget under spend or an income budget

"+" figure denotes a budget overspend or an expenditure budget

Service area	2018/19 revised budget £000	2018/19 outturn £000	2018/19 outturn variance £000	Commentary
Customers & Communities Head of Service Area				
Leisure Contract	9	62	53	Shortfall in income due to delay in signing lease agreement with the Leisure Trust.
Call Care	84	2	-83	Underspend due to some posts being vacant for part of the year.
Head of Customer & Cultural Services	221	242	22	
Customer Services	512	462	-50	Underspend due to some posts being vacant for part of the year.
Licensing	-268	-226	42	Shortfall in income due to the prior year's receipt-in-advance not taking in to account three year licences.
Head of Partnership Support	0	0	0	
Pest Control	1	1	0	
Commercial Services	257	263	6	
Environmental Protection	396	375	-21	Underspend due to a higher than anticipated level of cost recovery on local authority funerals and lower than anticipated expenditure on stray dog collection and kennelling.
Digital Team	302	277	-25	Underspend due to some posts being vacant for part of the year.
Environmental Services Contract	44	503	460	Additional costs in relation to ad hoc works and additional legal costs in relation to disputes around the old contract. These pressures were offset slightly by performance deductions in relation to the old contract.
Parks & Open Spaces and Neighbourhood Wardens	599	832	232	Loss of recharge income as grounds maintenance of Northampton Partnership Homes (NPH) managed properties since June 2018 is now being carried out under a new contract procured directly by NPH. This has been addressed in the budget for 2019/20
Environmental Services	-249	-122	127	Overspend due to higher electricity costs than expected for the westbridge site and a reduction in business rates income. In addition there was less income from recharges to EMS (contractor) and Veolia (contractor) than forecast in relation to premises costs and a loss of rechargeable income from NPH. Both of these have been addressed in the budget for 2019/20.
Environmental Services Contract 2018	10,582	10,307	-275	Additional costs in relation to the risk share payment mechanism reflecting lower sales proceeds of recycled materials. Additional costs due to purchase of refuse sacks which were incorrectly budgeted for under capital. These pressures were offset by the core contract being over budgeted and some variable elements of the core contract coming out under budget.
Total Customers & Communities Head of Service Area	12,492	12,980	488	
Chief Executive Service Area				
Chief Executive	463	381	-82	Chief Executive post vacant at beginning of year and senior management restructure generated more savings than budgeted.
Communications	160	149	-10	
Old Director codes	298	237	-61	Costs of old Director posts prior to the in-year senior management restructure. Underspend due to vacancies in these posts.
Total Chief Executive Service Area	921	767	-153	
Chief Finance Officer Head of Service Area				
Audit	226	270	44	Additional external audit costs in relation to 2016/17 and 2017/18 high risk audit.
Non Distributed Costs	5,141	5,136	-5	
Chief Finance Officer	106	108	2	
Corporate Finance	77	48	-28	Estimated budget for costs incurred due to change in working hours greater than actual cost.
Emergency Planning	52	57	5	
Human Resources	293	294	1	
Health & Safety	14	21	7	
Benefits	-1,027	-1,034	-7	There was a pressure relating to subsidy loss resulting from the increased demand in temporary accommodation. This is offset by an underspend on rent allowances due to increased recovery rates.
Revenues	-913	-967	-54	
Local Government Shared Service	5,301	5,171	-129	Underspend due to new insurance premiums being cheaper than anticipated at the start of the year.
Information Technology	1,002	1,002	0	
Governance	288	350	63	Mainly due to costs incurred in relation to changes in the department structure.
Total Chief Finance Officer Head of Service Area	10,559	10,457	-102	

Appendix 1

Service area	2018/19 revised budget £000	2018/19 outturn £000	2018/19 outturn variance £000	Commentary
Economy, Assets & Culture Head of Service Area				
Events	249	220	-29	Underspend on materials and some additional income.
Museums and Arts	1,021	1,016	-5	
CCTV	146	152	6	
Town Centre Management	40	35	-5	
Car Parking	-2,462	-2,725	-263	Small overspends on employee costs, repairs and maintenance to equipment, and security costs. Offset by underspends on reduced electricity costs, and building cleaning - this cost will roll forward to 2019/20.
Bus Station	157	155	-1	
Asset Management	1,202	1,579	377	The majority of the overspend relates to vacant posts being covered by interims and valuation worked being carried out by external companies, and additional planned maintenance costs mainly in relation to water hygiene measures at the Racecourse. There are other smaller overspends on street nameplates and street lights and on professional fees in relation to flood management and fire risk assessments. These overspends are partially offset by no longer paying a management fee for westbridge depot due to new environmental services contract and reduction in income for business rates reviews and recovery of surveyors fees.
Other Buildings & Land	-2,143	-2,140	3	
Facilities Management	1,479	1,359	-120	The underspend is mainly due to the post room as a result of savings on vacant posts; savings on postage costs due to a reduction in post sent by the Authority over recent years; and additional income which was due to missed recharge to LGSS for postage for 2017/18 raised in the year. This was partially offset by an overspend on the Guildhall as a result of an overspend on fixtures and fittings for making good the Great Hall and Court Room after a security upgrade; and an under achievement of income due to loss of wedding bookings due to scaffolding outside Guildhall and unable to lease office space, and loss of Christmas party income as this is now run by an outside body.
Markets	26	77	50	Income shortfall due to occupancy being less than anticipated.
Head of Economic Development and Regeneration	104	118	13	Additional costs due to interim cover of vacant post.
Programmes & Enterprise	1,117	1,271	154	Underspend on Business Incentive Scheme; miscellaneous costs for Upton Country Park before commencement of S106 funded Capital scheme; saving on Enterprise Zone (EZ) due to some posts not being filled this financial year; underspend on employees mainly due to recharge to EZ; overspend due to 100% Bad Debt Provision for invoice raised to University of Northampton for Vulcan works, unlikely to be paid
Total Economy, Assets & Culture Head of Service Area	936	1,118	181	
Housing & Wellbeing Head of Service Area				
Community Safety	345	360	15	Various minor variances culminating in a small overspend against budget.
Policy	6	3	-3	Various minor variances culminating in a small underspend against budget.
Community and Other Grants	1,115	1,065	-50	Some underspends relating to S137 Local Govt Act 1972 and the Councillor Community Fund are expected to be spent in 2019/20 so are included in the requests to carry budget forward.
Community Developments	13	4	-9	Various minor variances culminating in a small underspend against budget.
Community Centres	53	11	-42	Underspend relating to St Crispin Community Centre - expected to be spent in 2019/20 so included in the requests to carry budget forward.
Housing Options & Advice	672	1,818	1,145	Overspend due to the increased demand in temporary accommodation and the associated increased charge in bad debt provision - this is consistent with reporting during the year. This is partially offset by additional Homelessness Grants issued during March 2019 by Central Government. Additional overspend due to Night Shelter costs from September being unfunded in year. Also employee/agency additional costs partially offset by grant funding/income.
Head of Housing and Wellbeing	139	67	-71	Management Recharge to Housing Revenue Account (HRA)
Travellers Sites	33	163	130	Recharges from NPH higher due to increase in utilities costs being incurred and additional smart meters have been installed.
Private Sector Housing	223	399	176	Under achievement of civil penalty income. Partially offset by a saving due to the later than planned recruitment of the extra Housing Enforcement Officers across Private Sector Housing. Additional overspend due to reduction in capital spend on Disabled Facilities Grants (DFG's) resulting in reduced administration fee income.
Housing Strategy & Wellbeing	137	81	-56	Agency & Temp budget saving offset by small minor variances.
Total Housing & Wellbeing Head of Service Area	2,734	3,969	1,235	

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Borough Secretary Head of Service Area				
Civic and Mayoral Expenses	101	101	0	
Overview & Scrutiny	49	36	-13	
Councillor & Managerial Support	518	528	10	
Electorate Services	333	256	-77	Reduced postage costs and unbudgeted IER income.
Legal	1,275	1,155	-120	Vacancies in the Legal Team
Democratic Services	203	179	-24	Vacant position and underspend on printing and organisational subscriptions.
Total Borough Secretary Head of Service Area	2,480	2,256	-225	
Planning Head of Service Area				
Land Charges	-44	-67	-22	Some additional income, and minor underspends on employee costs and supplies & services.
Building Control	2	-14	-16	Underspends over various supplies and services budgets, and some additional income.
Development Control	-255	-461	-206	Mainly due to additional Planning Income; savings on vacant posts; savings on professional services which is demand led; and a charge for bad debt provision.
Head of Planning	129	126	-3	
Joint Planning Unit	38	40	1	
Planning Policy & Heritage	743	491	-252	Main variations relate to vacant posts in Planning Policy, underspend on Local Plan Part 2, 3 associated Supplementary Planning Documents and new Article 4 Direction works. This has been requested to be carry forward for work to be carried during 2019/20. Additional smaller underspend on conservation due to works relating to Battlefields not started yet.
Bus Service Contribution	0	0	0	
Total Planning Head of Service Area	613	115	-497	
Total Controllable Service Budgets	30,735	31,662	927	
Corporate Budgets				
Debt Financing	233	38	-195	Greater interest income due to cash balances remaining higher and an interest rate rise factored in
Use of reserves to support Homelessness and Temporary Accommodation	0	0	0	Earlier in the year it was anticipated that some budget that was due to be contributed to reserves for future temporary accommodation pressures would be used in year as pressure had materialised in year. However, at the end of the year, based on the overall position, it was decided that this budget was not required to be released.
Total Corporate Budgets	233	38	-195	
Total	30,968	31,700	732	